

TO ALL HAVERFORD TOWNSHIP RESIDENTS

PUBLIC NOTICE

The Board of Commissioners of the Township of Haverford is seeking individuals to serve in the following positions **beginning January 2024**:

TOWNSHIP SOLICITOR

TOWNSHIP ENGINEER – Township Manager Appointment

All solicitor applications must be sent to:

BY MAIL TO: David R. Burman, Township Manager
1014 Darby Road
Havertown, PA 19083

BY EMAIL TO: reorg@havtwp.org

**ALL SOLICITOR APPLICATIONS MUST BE RECEIVED
NO LATER THAN 4:00 P.M. ON WEDNESDAY, NOVEMBER 29, 2023**

In addition, the Board of Commissioners is seeking individuals to serve on the

Civil Service Commission – 6-year term	1 position
Health Advisory Board – 5-year term	1 position
Historical Commission – 4-year term	2 positions
Human Relations Commission – 3-year term	2 positions
Ice Skating Rink Advisory Board - 3-year term	3 positions
Parks and Recreation Board – 5-year term	1 position
Planning Commission – 4-year term	2 positions
RHM Sewer Authority – 5-year term	1 position
Shade Tree Commission – 3-year term	2 positions
Vacancy Committee – 1-year term	1 position
Vacancy Prop. Review Committee – 5-year term	1 position
Zoning Hearing Board – 5-year term	1 position

The Board of Commissioners has adopted the following requirements and procedures, which apply to applicants for all Boards, Committees and Commissions (excluding the Senior Citizens Advisory Council):

- 1) All applicants, including applicants seeking reappointment, must contain the following required submissions:
 - a. The applicant’s name, address, phone number and email address;

- b. A cover letter or cover email listing each Board, Committee or Commission on which the applicant seeks an appointment or reappointment;
 - c. A concise statement (no more than one typed page) summarizing why the applicant seeks the appointment or reappointment; and,
 - d. A resume or other summary of the applicant's experience.
- 2) All applicants, including applicants seeking reappointment, must appear for a 15-minute interview, to be scheduled by the Board of Commissioner
- 3) Any applicant or incumbent who does not appear for an interview without good cause shall not be considered for appointment or reappointment.

ALL APPLICATIONS, INCLUDING ALL REQUIRED SUBMISSIONS, MUST BE SENT TO:

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Havertown, PA 19083**

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**TOWNSHIP OF HAVERFORD
David R. Burman, Township Manager**